

2023/24

Private Hire Safety handout for School Transport

Good morning/Bore da,

Welcome on board your Voel coach for your transport today. Please read the following information for safe travel.

- ✓ The emergency exits are located at the front and rear of the vehicle.
- ✓ Teachers to be located near to emergency exits.
- ✓ Emergency break glass hammers are found on the window frames.
- ✓ The fire extinguisher is accessed near the driver's seat.
- ✓ The first aid kit is found in the front locker marked with the green cross.
- ✓ The biohazard kit is available from the driver.
- ✓ Children are to be supervised at all times.
- ✓ All passengers are to wear their seatbelts.
- ✓ There is to be no eating or drinking on the vehicle.
- ✓ Confirm your return departure time with the driver. Please return at least 10 minutes before departure to allow all passengers to be seated securely.
- ✓ Exchange phone numbers between the group leader and driver in case of emergency.

In the event of an emergency the driver will direct the teachers and students to exit the vehicle. The driver will liaise with emergency services and Voel Coaches in this situation.

Enjoy your day and thank you for travelling Voel Coaches.

Kind regards/Cofion cynnes,

Lyn and private hire team.